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| Logo Main 200 | **Personal Progress Report**  Grading Rubric |

Boston University ECE Department Capstone Senior Design - ENG E463

Reviewed: \_\_12\_/\_\_\_/2016 GRADER:

Team ***#***

***Project -***

***Team Member:***

|  |  |  |
| --- | --- | --- |
| ***Measures of Progress*** | ***Points*** | ***Comments*** |
| 1. Clearly describes specific role on project |  |  |
| 2.Clearly states design accomplishments this semester |  |  |
| 3. Significance of accomplishments in achieving overall project success. (Double Credit – 4 points) |  |  |
| 4. Extra Credit (1 pts max) |  |  |
| Total score |  | A good memo describing good progress will score 6-8 |

0-not present; 1-present, treated marginally; 2-appropriately discussed

Comments

***Individual Responsibilities as stated in Team Contract:***

|  |  |  |
| --- | --- | --- |
| ***Responsibilities*** | Points  (0-5) | Comments |
| 1. Overall assessment (see below) |  |  |

(0-1-2-3-4-5) 0-not present; 3-present, treated marginally; 5-appropriately defined, adequate effort

Responsibilities should state what will be done and should be traceable to the team’s overall strategy and requirements. There should be a way to measure that the responsibility is done. Responsibility for successful completion should rest with one person. Others may collaborate, but accountability rests with only one team member.

**Appropriately challenging – There should be clear design content and effort commensurate with a senior-level design course.**